



## Application and Request for Inspection: Parking on Residential Lots

Date: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Address of Residential Lot: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Please turn in the following items to the Planning Department, City of Round Rock (301 W. Bagdad, Suite 210, Round Rock, TX 78664):**

### SUBMITTAL CHECKLIST:

- ☐ Application with address of residential lot
- ☐ Copy of survey or scale drawing showing the location and dimensions of the following:
  - ☐ the residential lot
  - ☐ the residence and other structures
  - ☐ existing driveway(s) and parking area(s)
  - ☐ shaded area of proposed improved surface and dimensions
  - ☐ material to be used for improved surface: \_\_\_\_\_
- ☐ screening for rear yard, if required
- ☐ A copy of the permit issued for a driveway cut by the City Engineer if a new driveway is being constructed

**The undersigned understands and agrees that any paving or surface improvements constructed on or over any easements on the property may be removed in the future from any portion of the easements by any entity enjoying rights of use of the easements. Said entity may, but is not obligated to, replace the paving or surface improvements, nor shall the entity be required to compensate the property owner for any such paving or surface improvements removed.**

### SIGNATURE:

Property Owner's Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**For questions, please contact (512) 218-5428**

### *For Staff Use Only:*

**Date of Inspection:** \_\_\_\_\_

**Street Yard Coverage:** \_\_\_\_\_ %

**Initial for compliance:** \_\_\_\_\_

**Rear Screening:**      *yes*      *no*

**Date:** \_\_\_\_\_